

EWGA GTA Chapter Board Chair Description

Position Name: Sponsorship

Position Description:

Develops new sponsor relationships and maintains existing sponsor relationships.

Responsibilities:

- Develop a sponsorship plan that supports the strategic directions of EWGA GTA Chapter
- Develop goals, objectives and creative strategies for obtaining sponsorship funding.
- Maintain existing sponsor relationships.
- Develop new sponsor relationships.
- Prepare sponsorship packages and develop proposals as required.
- Maintain accurate records on all sponsor solicitations and progress.
- Ensure sponsorship agreements and fulfillment efforts are monitored.
- Coordinate sponsor tables for special events in collaboration with Events Co-Chair – Special Events.
- Collaborate with EWGA-Canada Sponsorship Chair.

General Information

EWGA GTA Chapter is a volunteer led association. Participating on the Board of Directors is an exciting way to become actively involved in our organization. Board members will gain valuable leadership experiences and support the mission of the EWGA.

The Board of Directors has the fiduciary responsibility of the organization and makes decisions on behalf of the EWGA GTA Chapter members. The following are requirements for Board membership:

1. To be a member in good standing of the EWGA GTA Chapter
2. Attend and actively participate at monthly Board meetings
3. Make decisions in the best interests of the members of the EWGA GTA Chapter at the forefront
4. Recruit and welcome new members and potential members
5. Work with the outgoing Chair to transition knowledge and receive mentoring
6. Establish and maintain relationships with appropriate individuals and organizations
7. Build partnerships that will help EWGA GTA Chapter grow.

Expectations

1. Attend monthly Board meetings throughout the calendar year

2. Participate actively on the Board taking the greater needs of members into consideration in decision-making

Transition Period

New Board members will be announced at the year end event. Both incoming and outgoing Board members will attend Board meetings and strategic planning meetings from then until the end of December. They should work collaboratively with the outgoing Board member to begin implementation of their portfolio and to learn about their role on the Board.

New Board members officially assume their roles as of January 1 of their incoming year. They will then have voting rights and be responsible for their portfolio. Outgoing Board member terms end on December 31st.